

DEPARTMENT OF THE AIR FORCE
Headquarters 81st Training Wing (AETC)
Keesler Air Force Base, Mississippi 39534-5000

KEESLER AFB SUPPLEMENT 1
AFI 32-1021
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Civil Engineering

**★ PLANNING AND PROGRAMMING OF FACILITY
CONSTRUCTION PROJECTS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY.

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HQ AETC/DEPD

AFI 32-1021, 12 May 1994, is supplemented as follows.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed. This revision establishes the Space Utilization Panel as a working group to review space requirements and recommend solutions to the Facilities Board. This revision also deletes the responsibility of the Facilities Panel to review space requirements.

1.3.6.1. (Added) Facilities Board (FB). The FB is the corporate group that directs the future comprehensive plan for the base through submissions in the various military construction programs. It approves funding avenues, program elements, facility sitings, and usage of existing facilities, all as proposed by the Facilities Panel and Space Utilization Panel. The Wing Commander/Vice Commander chairs the FB.

1.3.6.2. (Added) Facilities Panel (FP). The FP is a working committee designed to review the various facility maintenance and planning concerns, as submitted by the base in the form of work requests to the Base Civil Engineer, and the FP proposes appropriate solutions to the FB for approval. The Support Group Commander/Deputy Commander chairs the FP.

1.3.6.3. (Added) Space Utilization Panel (SUP). The SUP is a working committee designed to review space requirements submitted by base organizations and recommend solutions to the FB for approval. The Support Group Deputy Commander chairs the SUP.

1.3.6.4. (Added) Meetings. The FB will meet a minimum of twice annually or as directed by the Chairperson. The FP schedules its work as required in support of the FB. The SUP will meet a minimum of twice annually or as directed by the chairperson. Out-of-cycle SUP requests requiring immediate solution shall be staffed and coordinated with appropriate members for subsequent submission to 81 TRW/CC.

1.3.6.5. (Added) Membership. Since the members of the FB, FP and SUP review facility and space requirements of the base, they have a vital role in determining the future character and facility footprint

of Keesler AFB. Each member should be familiar with the meeting agenda and be prepared to discuss and evaluate applicable issues with regard to the organization represented. Each FP and SUP member will be prepared to brief the FB member counterpart on applicable proceedings in preparation for the ensuing FB. FB, FP, and SUP membership shall consist of a senior representative from the following organizations:

FACILITIES BOARD MEMBERSHIP	FACILITIES PANEL MEMBERSHIP	SPACE UTILIZATION PANEL MEMBERSHIP
CHAIR 81 TRW/CC	CHAIR 81 SPTG/CC	CHAIR 81 SPTG/CD
Members 81 MDG/CC 81 TRG/CC 81 SPTG/CC 81 LG/CC 81 CES/CC 403 LG/CC 738 EIS/CC	Members 81 MDG/CD 81 TRG/CC 81 LG/CC 81 CES/CC 403 WG/XP 738 EIS/CC 81 TRW/SE 81 TRW/HC 81 TRW/XP	Members 81 MDG/CD 81 TRG/CD 81 LG/CD 81 CES/CD 403 WG/XP 738 EIS/CC
Advisory Members 81 TRW/XP 81 CPTS/CC 81 CONS/CC 81 CS/CC DRMO/ERCE DECA/SO/KES AAFES/KBX 81 SVS/CC	Advisory Members 81 CS/CC 81 SVS/CC 81 SFS/CC 81 CPTS/CC 81 CONS/CC DRMO/ERCE DECA/SO/KES AAFES/KBX	Advisory Members 81 TRW/XP 81 TRW/SE 81 CPTS/CC 81 CES/CEO 81 CES/CECB 81 CES/CERR

In accordance with AFI 48-101, para 11, 81 MDS/SGPB (Bio-Environmental Engineer) is appointed as a special consultant to the FB.

1.3.6.6. (Added) Attendance. Membership at the FB is limited to the designated offices. Each office should designate a primary and alternate member to attend the FP and SUP meetings. Send the names, office symbols, and phone numbers of designated members of the FP to 81 CES/CECB and designated members of the SUP to 81 CES/CERR. Alternate members will attend when primary members are not available. They will have the same membership authority as the primary member. Additional representatives from other organizations may attend either the FB, FP, or the SUP at the request of the chairperson or recorder. Advisory tenant units are represented by the Support Group Commander and are encouraged to attend when an item affecting their unit is to be considered.

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